



Minutes

June 9, 2019

Welcome – Debbie Clary, Chair called the meeting to order at 1PM.

In attendance: Debbie Clary, Wes Westmoreland, Betsy Harnage via telephone, Robert Brown, Shelly Bullard, Becky Spain, Pauline Cahill, Bobby Horton, Phyllis Nowlen and Mary Stockham – Parent Liaison were in attendance.

Conflict of Interest Statement *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Adoption of Agenda *with adoption Motion made by Wes Westmoreland and 2nd by Pauline Cahill, All Approved.*

Approval of Minutes *Pauline Cahill made a motion to approve the minutes of the May Meeting, Mary Stockham seconded the motion and the minutes were approved by the board.*

Public Comments *Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee.*
Bobby Horton introduced members of Pinnacle's Archery Team Marlee Horton and Morgan Bussert. The girls gave the Board an update on the recent accomplishments made by the Archery Team and presented achievement banners that will be hung in the gymnasium.

Headmaster Report *Mr. Robert Brown presented the headmaster report as provided.*

Action Items:

- Budget Adjustments *Wes Westmoreland made a motion to the Budget Adjustments. Pauline Cahill seconded the motion and the Budget Adjustments were approved by the board.*

Curriculum and Academics:

Dr. David Parker (in conjunction with Dr. Martin) has finished holding meetings with students and parents as part of our college advising process. Each student has completed two individualized sessions concerning college goals, personal data, test scores, the admissions process, scholarship information, and a plan of action. Dr. Martin has shared three items with parents of rising seniors - College Admissions Process presentation, this was presented in class to the students and reinforces what they have discussed with Dr. Parker. Financial Aid Comparison Worksheet, this is a college cost comparison that students and parents can use to determine actual college costs. This document was also explained in class by Dr. Martin with the

rising seniors. Lastly is a College Application Timeline that the rising seniors started was in class and shared. This is designed to keep students and parents on schedule for the college admissions process. Our testing results this year have been very strong. This is due to several elements that we introduced for the 2018-2019 school year.

- Use of iReady, NC Check Ins, and Running Records to provide actionable data.
- Use of iReady to help address individual weaknesses in Reading and Math.
- Use of LLI to address significant reading deficiencies.
- Differentiated small groups for Reading and Math during the school day.

Professional Development Etc.:

We are currently in the process of planning our professional development for our new teachers and for our staff when they return in August. Dates have not been set at this time (week of August 12-15), but will be in the near future.

- In addition to subject-area workshops we are planning to host a workshop by FEE that addresses many of the philosophical underpinnings of the school including - positive and negative rights, economic freedom, and equality and inequality. This will be a whole-day, immersive, and hands-on workshop and we plan to invite teachers and staff from other schools to attend.
- In addition to the FEE workshop we will re-anchor the staff with a study of *Teaching Johnny to Think*. This will be a staff-wide study using several different strategies in a workshop format so that the instructional and support staff can better apply the philosophy and information in the classroom.
- We will also have ExciteTech conduct a technology workshop for the staff. Each year we have a technology workshop for our new staff, but we need to have a comprehensive refresher for the entire staff to make sure that everyone is on the same page and understands our parameters and expectations.

Legal / DPI:

CSADM Phase II for 2019-2020 is complete. We are slotted for an ADM of 1020 students.

Community Relations:

As a result of the Dog Day that our National Honor Society held in late April, they have made donations to CARE (Clifford's Army Rescue) and Hope Animal Hospital from the proceeds from the event. The band performed at Carowinds Festival of Music in early May and earned a Superior rating - the highest that they could receive. Our Drama group held several well attended and well received performances in May. The first annual Pinnacle class ring ceremony was held in the courtyard area on May 21. It was a huge success and is the start of a great and unique tradition for our students and school.

Testing:

The May testing season went incredibly well. Both Advanced Placement and EOG/EOC testing did not have any major issues or difficulties. We are in the process of completing the annual testing audit and do not anticipate any issues with its completion.

As noted above, our results for 2018-2019 have been good.

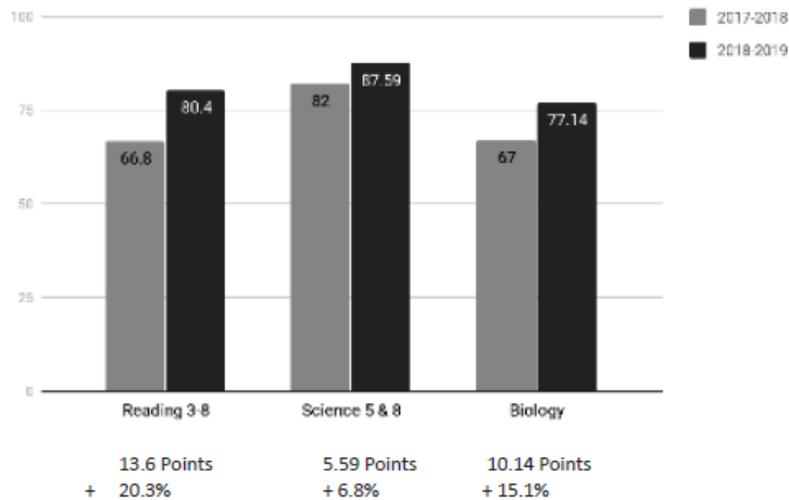
Overall Achievement by School and by Grade Level

| | |
|--|--|
| Overall Achievement | 81.46% |
| Elementary and Middle School Achievement | 81.67% |
| High School Achievement | 78.85% (part of English II has not been scored) |
| Middle School Achievement | 85.78% |
| Elementary Achievement | 79.07% |

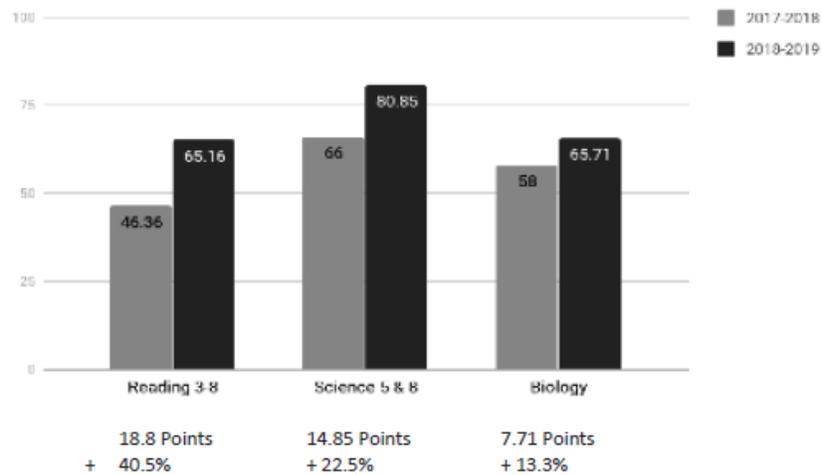
Reading and Science by School and by Grade Level Group

| | |
|-----------------------|--------|
| Reading Total (3-8) | 80.09% |
| Reading 3-5 | 78.38% |
| Reading 6-8 | 82.82% |
| Science Total (5 & 8) | 87.59% |
| Science 5th | 81.18% |
| Science 8th | 94.55% |
| Biology 10th | 77.14% |

2017-2018 to 2018-2019 Comparison



College & Career Ready Comparison (Levels 4 & 5)



Unfortunately, the only test scores released at this time are Reading and Science. Please see the attached memo from DPI about release dates for Math scores and school report card grades.

Our remediation / reteaching and retesting plan produced good results. We remediated and retested 55 students and 29 earned a score of 3 or better. These scores count for our overall proficiency/performance but not for growth.

This summer we will be planning our 2019-2020 testing calendar in order to more effectively accommodate remediation & retesting as well as other end of year activities.

Exceptional Children:

Our numbers did not materially change over the course of the school year. We currently have just a bit over 10% of PCA students are served by IEP's or 504 plans. (just under 7% IEP and just over 3% 504's)

Attendance:

For the month of May attendance averaged just over 96%. There was a small round of sickness right at testing time but makeups went smoothly and efficiently.

Human Resources:

Unfortunately, we are losing two very strong teachers for 2019-2020. Tatjana Ledbetter (Science) is returning to Germany to care for her critically ill father. Monica Dellinger has accepted a position as an instructional facilitator at a new charter school in Gaston County. We are currently interviewing applicants to replace them. Please see attached management chart, job descriptions, and salaries of administrative team.

Finance:

The cash balance remains strong this month and has not materially changed in the last few months.

There are still a couple of coding errors on the L5 sheet. Donna is working on getting these corrected and we need to make a series of changes to get the budget ready for the end of the year. Please see attached proposed changes and their overall impact on the budget.

Sent the USDA invoices and materials for the repair of the HVAC drain lines, window tinting, and road widening. The total amount was \$36,649.80. The USDA responded that we needed to hold on to these until a contract was awarded on the field house / storage building. I have asked for clarification on that issue.

Athletics:

PCA Athletics Monthly Update

What is Going on?

- The athletic year has come to a close and it is time to prepare for 2019-2020.
- We will stay in the State and Conference that we have been a part of. We have scheduled schools inside the NCHSAA so that we can get a taste of the competition in the future. Also, we will bring in more money playing those bigger schools that are close by. Example schools: Thomas Jefferson (soon to be rivals), Piedmont Community Charter, Cherryville, Spartanburg Day etc.
- Volleyball will be holding camps/workouts during the summer.
- Coach Metcalfe will be holding some summer workouts and camps as well during the summer.
- Cheerleading will be doing some camps during the summer.
- Basketball is going to do some work over the summer with coach Darius Howell and Coach Metcalfe.
- Sports Banquet: We had 300 plus people show up to honor our athletes!

Updates:

Schedules: Coach Cooper and I have been working on scheduling for next year sports teams. We have most sports schedules full! We cannot wait for next year!

Coaches:

Soccer: David Granniss is very interested in coaching soccer. He has over 200 collegiate wins as a coach! He is concerned about the fields here at PCA and the safety of the athletes.

Volleyball: In need for a varsity coach for volleyball. We already have coaches for middle school and JV.

Cross Country: Danielle Burch is going to take on our cross-country team. She will be a great coach!

| | |
|--|------------------|
| Pinnacle Classical Academy | |
| Athletics | |
| 5/2/2019 | |
| | 6/5/2019 |
| | |
| Income PCAEF & PEAK begin bal | 15,397.15 |
| Income PCA admission, concession, jersey | 9,228.20 |
| Fundraising Boosterthon | 52,245.45 |
| Total Income | 76,870.80 |

Retentions:

Our retentions are in the pockets of students that have struggled historically. However, the number of retentions is drastically reduced from last year and combined with higher test scores is a positive sign.

- 3rd - 5
- 7th - 4
- H.S. - Had several 9th grade students that failed a class. If required for graduation (ex. Math I, Earth Science, etc.) the course will have to be repeated.

Upcoming Events:

- Reading Camps June 10-28
- College Essay Workshop July 15-17

Dean of Elementary Education. *Dr. Shelly Bullard gave her report as presented to the board.*

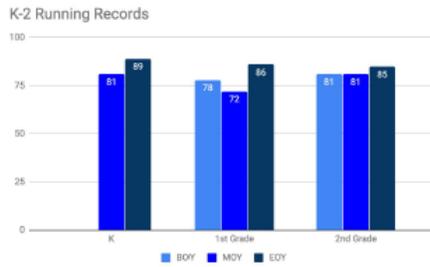
Action Items:

- None

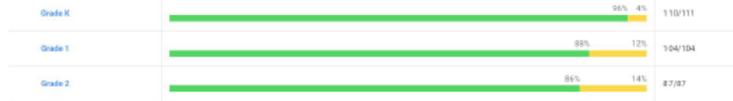
K-2 Information:

- **Kindergarten Graduation**
 - Kindergarten graduation is one of our most attended events. The huge attendance really speaks to the level of parent support that we have. The graduation consisted of our kindergarteners singing three songs, the kindergarten teachers reading a poem and each student receiving a certificate. Refreshments were provided after the program.
- **Curriculum**
 - Our end of the year assessments were completed. We are pleased at where we ended the year with our proficiency as well as our growth. It is our goal to build on this upward trend as we continue to push and grow our students.
 - As a whole, 85% (or higher depending on the specific grade level), of our K-2 students are reading and comprehending AT or ABOVE grade level. Last year, at this time, we were at 82%. All grade levels showed growth in Running Records as well as iReady scores in both reading and math.

- *Running Records*



- *Reading - iReady*



- *Math- iReady*



- In terms of next steps, 2nd grade will be our target area growth in math next year. While 2nd grade is well above where they were last year (Reading 69% / Math 67% proficiency), we would like to see the math proficiency percentages more aligned with Kindergarten and 1st grade.

- Retentions

- Unfortunately, we have some students who are not ready for the next grade level. These decisions are not made lightly, and are communicated to the parents throughout the year. Our teachers have held conferences with parents to discuss the possibility of retention and have parent signatures documenting these conferences.
- Kindergarten - 7 students
- 1st Grade - 1 student
- 2nd Grade - 3 students

- Upcoming Plans

- Summer Reading Camp

- We will host a summer reading camp for the fourth year this year. Read to Achieve grant monies from the State will fund the camp materials and camp staff. Per the grant stipulations, the camp will focus on first, second, and third grade students who are not on grade level or who are at risk of losing reading skills and growth acquired during the school year.
- Camp dates will be June 10th-June 28th, 8:00-1:00, Monday-Friday. Students are encouraged to attend all three weeks.
- Legislation changed this year to require schools holding camps to have no less than 3 weeks and no fewer than 72 hours offered to reading camp students.

■ Student were identified by classroom teachers using the following criteria:

- End of the Year Running Record Level
- iReady Diagnostic and Growth scores
- Classroom grades
- NC End of Grade Standardized Assessments

■ A total of 55 students were invited to reading camp.

- 16 first grade students were invited to camp. 13 will be attending.
- 21 second grade students were invited to camp. 13 will be attending.
- 18 third grade students were invited to camp. 12 will be attending.

■ Reading camp staff will be comprised of 11 Pinnacle Staff.

- **Incoming Kindergarteners**

- Due to the forecast of rain, we rescheduled our Kindergarten Cookout to June 28 at 6:00pm and have had great response. At this time we have over 200 people who have RSVP'd that they will be attending on the 28th.
- Enrollment
 - Our enrollment target for next year is 1020 students. The majority of our openings are in Kindergarten (120) with small pockets of open spots in various other grade levels.
 - Class break down: 5 classes of each grade in K-2
 - 4 classes of each grade in grades 3-6
 - 2 in grades 7-12.
 - Please see below for an update on our enrollment numbers

| | Final Apps | Waitlist |
|----|------------|----------|
| K | 121 | 24 |
| 1 | 14 | 6 |
| 2 | 9 | 0 |
| 3 | 7 | 13 |
| 4 | 6 | 12 |
| 5 | 6 | 26 |
| 6 | 14 | 7 |
| 7 | 3 | 15 |
| 8 | 3 | 11 |
| 9 | 7 | 8 |
| 10 | - | 5 |
| 11 | - | 6 |
| 12 | - | 2 |
| | 190 | 135 |

- Upcoming Dates
 - June 10 - 28 - Reading Camp (held at 3-12 Campus)
 - June 28 - 6:00 pm - Kindergarten Cookout
 - Aug 15 - 5:30 pm - Kindergarten Orientation
 - 6:00 pm - K-2 Open House

Reports from Committees *(as necessary)*

Finance – Operations & Personnel *Debbie Clary, Chair*

Finance – Facilities *Jayson Philbeck, Chair*

Facility *Wes Westmoreland, Chair*

K-3 Expansion (Stan)

- Whetstine, Clary and Anthony met Tuesday June 4, I was unable to attend. Sounds like productive, Stan is to have drawings ready by the middle of June.
- With luck, bathroom renovations will start the third week of June while estimates are gathered for the new construction. Bathrooms should be complete before school starts.

Fieldhouse (Roger)

Pre-bid this Thursday, June 6 at 2:30 pm

Open bids on Thursday, June 20 at 2:30 pm

Currently we have 5 bidders on the list

Courtyard (Roger)

All plans and specs complete - going to the printer on Wednesday

Bids due on Tuesday, June 17 @ 2:30 pm

Phase 2 (Roger)

Once we receive final confirmation of exact spaces required, then we can develop schematic design

All existing floor plans have been drawn on the computer and ready for development.

- We need to finalize needs and get info to Roger for him to move forward.

Summer Facility Needs

Mr. Brown and Dr. Bullard have presented the following list of major custodial projects and maintenance projects to be completed over the summer. They have worked out a schedule with the custodial staff to complete the work prior to the new school year.

K-2 Campus

- Deep Cleaning
 - Bathrooms - Sinks, toilets, floors, walls
 - Classrooms - floors scrubbed, windows / window sills
 - All Baseboards
- Pressure Wash
 - Classroom Rugs
 - Rugs at each door/entrance
- Hallway floors buffed
- Paint
 - Hallways
 - Bathroom
 - Door frames
 - Gym if possible
 - Room 110 - Touch up a few spots
 - Room 111 - Touch up a few spots
- Classrooms moved
 - STEM
 - Music
 - 2nd Grade

- Hooks hung in 2nd grade classroom
- Check lights throughout building
- SMART Board hung in 2nd grade classroom
- Room 109 - Tile is coming up by door, need 1 ceiling tile, 3 can lights are out

Maintenance

- Termite issue on 1st grade hall (David is aware)
- Heating / AC in Big Mod - Only middle unit is working. Thermostat on far left & right rooms do not turn on or blow heat/AC (David is aware, does not recommend replacing the condenser assuming the mods have limited life; it will maintain heat and ac)

3-12 Campus

Custodial:

- Floors
 - Refurbish (strip and wax) all hallways, classrooms, etc.
 - Steam clean carpets – office, band, libraries
 - Clean tile in entryway
- Painting
 - Touch up hallways, offices, and classrooms
 - Touch up door frames as needed (Original single coat is worn)
- Exterior
 - Pressure wash red dirt from lower portion of the building
 - Pressure wash entry areas as needed
- Cleaning
 - Deep clean restrooms, common areas, and classrooms

The custodial team has already begun working on this list and should be complete by the end of July. The floors take the longest and they will start with the classrooms and work their way to the hallways and common areas. The carpets and tile will be cleaned in July so it is fresh for the beginning of the year.

Maintenance:

- General maintenance items – filters, bulbs, minor plumbing (drains), etc.
- There are no major maintenance items otherwise

Curriculum *Pauline Cahill, Chair*

Board Development, Nominating, Bylaws and Legal Affairs Committee *Betsy Harnage, Chair*

Community Relations/Marketing/Grievance *Debbie Clary, Chair*

Enrollment Application/Lottery *Betsy Harnage, Chair*

Safety and Security Committee *Sara Tongel, Chair*

Parent Liaison *Mary Stockham*

PCAEF Report *Betsy Harnage*

Address Administration Team

Board Training

New Business

Old Business

Closed Session: *Closed session pursuant to NC GS. 143-318.11(a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

Wes Westmoreland made a motion, seconded by Becky Sain and unanimously approved by the Board to go into Closed Session.

Wes Westmoreland made a motion to come out of closed session and Betsy Harnage seconded. Motion approved.
Wes Westmoreland stated no action was taken during the closed Session.

Adjournment *Betsy Harnage made a motion to adjourn and Wes Westmoreland seconded. Meeting was adjourned.*